

Students' Union University of Greenwich
11th Finance & General Purposes Committee 2008/2009 held on Wednesday 14th
January 2009 at 11am in the General Manager's Office, Cooper Building

Present:	Richard Loader Benson Adeeso Altaf Ismail	VP Services (Chair) President VP Campaigns
In Attendance:	Alister Hussain (Kent Union) Wendy Mastin	Interim Manager Campus Administrator (Minutes)
11.1 Apologies:	Russell Achiekwelu Mohammad Tarawneh	VP Sports & Societies (Annual Leave) VP Education (Annual Leave)

11.2 Minutes of the 10th meeting were **AGREED** as a true and correct record.

11.3 Declaration of Interest **None**

11.2 Matters arising from previous meeting

VP Services stated that some Societies wished to change the way they pay their membership fees. Instead of the usual £5.00, of which £2.00 is for insurance purposes and the remaining £3.00 goes into the general account, they would now only pay the £2.00. The £3.00 would be raised to cover specific events. AH felt this may be very difficult to monitor and suggested it be postponed and referred to VP Sports & Societies and Sports & Societies Administrator for their input.

ACTION: VP Sports & Societies, Clubs & Societies Co-ordinator

11.3 Finance Matters

Vice President Services reported on the current status of The Telescope newspaper. The intention is that 5,000 copies will be produced and distributed to halls (distributed by students/RAs), shops, newspaper stands etc., on 19.01.09 at an estimated cost of £575 + VAT. AH suggested that fewer copies be issued initially to gauge demand and questioned how distribution was going to be paid for.

A sample copy of The Telescope was provided. It was suggested some of the wording be removed/changed with particular reference to elections. The scope of the paper was discussed and how it should be structured in the future.

AH will obtain a copy of Kent's distribution figures. Lack of volunteer input was discussed and the President suggested that information should be placed on the Student Portal to encourage students to have their say. A flyer is/has been distributed asking for volunteers.

A new email address has been set up as per action of the last meeting as telescope@gre.acuk.

F&GP Approved

ACTION: AH & President by next meeting.

11.3 Health & Safety

AH suggested what should be brought to meetings under this agenda item.

It was agreed that minutes should be submitted three times a year for approval with F&GP empowering management to undertake responsibility with the Health & Safety Committee.

11.4 Football Club Request Off-site Events

F&GP approved the offsite event request with the condition that an insurance cover document risk assessment and clarity over who would be in charge of the event is passed to the Interim Management Team by Club & Societies Co-ordinator prior to the event.

ACTION: Approve H&S report.

11.5 Marketing with BAM

Advertising through BAM was discussed at length. VP Services proposed that the SU continue to use the current provider but it would involve tying into a five year contract as they have no other advertising revenue at present. AH expressed his concerns that tying into a five year contract was not the answer and offered other possible solutions to generate advertising income.

ACTION: AH to investigate whether Endsleigh would be honouring their agreement even though they are no longer onsite.

MINUTE	ACTION	RESPONSIBILITY
11.2	Input re: Society Fees	VP S&S, C&S Co-ordinator
11.3	Obtain Kent Distribution figures Information on Student Portal Re: volunteers for Telescope	AH President
11.4	Approve H&S report	C&S Co-ordinator
11.5	Investigate current position with Endsleigh	AH

The meeting was closed.

Agenda of the 3rd Students' Representative Council of 2008/9, to be held on Thursday 19th February 2009 at 2 pm in the Lounge, Coopers Building, King William Walk, Greenwich

3.1 Apologies

3.2. Minutes of 2nd Meeting of SRC 2008/9 dated 10th December 2008 (as attached).

Recommendation: that the Minutes be AGREED as a true and accurate record of the meeting.

3.3. Matters arising from previous minutes

3.4 Declaration of interest

3.5 Membership

Benson Adeeso
Altaf Ismail
Mohammad Tarawneh
Richard Loader
Russell Achiekwelu
Ruvimbo Mutyambizi
Serena Seghedoni
Katie Haywood
Sarah Sheikh
Djamal Salim
Alex Sen
Zuzanna Kaniewska
Jonah Fazel

3.6 Minutes of Finance and General Purposes Committees

Recommendation: that the Minutes of the 10th Meeting be NOTED.

11th meeting of F&GP 2007/8 held 14th January 2009 (as attached).

Recommendation: that the Minutes of the 11th Meeting be NOTED.

Recommendation: that the Minutes of the 12th Meeting be NOTED.

Recommendation: that the Minutes of the 13th Meeting be NOTED.

Recommendation: that the Minutes of the 14th Meeting be NOTED.

3.7 Minutes of the 1st Elections Committee

Membership: Richard Loader
Sarah Sheikh
Henry Hill
Ben Ward

Matters Arising

3.8 Reports from Sabbatical Officers

3.9 Motions: Life Membership for SRC Officer

SUUG door policy review (as attached)

Recommendations:

3.10 Re-evaluation of the SRC Medway position

Recommendations:

3.11 Report from Sarah Sheikh, SRC Societies

Recommendations:

3.12 Date, Time and Location of next meeting